

School Administrator Log In with Clever User's Guide



Continental eBooks

TABLE OF CONTENTS

User Information

Log In	3
Log Out	3

Content

View Content Library	4
----------------------------	---

License Management

Manage Student Edition Licenses	4
Manage Annotated Teacher’s Edition Licenses	6

Additional Resources	6
-----------------------------------	----------

Technical Specifications	6
---------------------------------------	----------

Continental’s materials are consumable and supplemental by design and are therefore protected under the current copyright law, including the [TEACH Act](#) and the [fair use doctrine](#) of the Copyright Act. No part of Continental’s print or digital materials may be reproduced, distributed, or transmitted, in any form or by any means, including photocopying, recording, or other electronic or mechanical methods, without the prior written permission of the publisher. All rights reserved. © The Continental Press, Inc. [See Permissions & Terms of Usage.](#)

USER INFORMATION

Log In

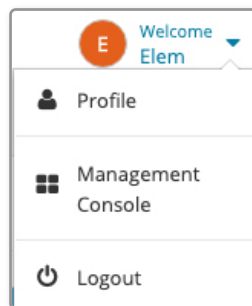
To access Continental eBooks, go to <https://www.continentalebooks.com>.



Click the **Log in with Clever** button and log into the **School Admin** account. Your district's Clever administrator has uploaded all relevant school and user data through Clever. Any changes to this data need to be made through your Clever account. You should be ready to assign content to your schools.

Log Out

To log out of the system, click the down arrow located at the top right corner of the screen. This will drop down for you to see your **Profile** and **Logout**.

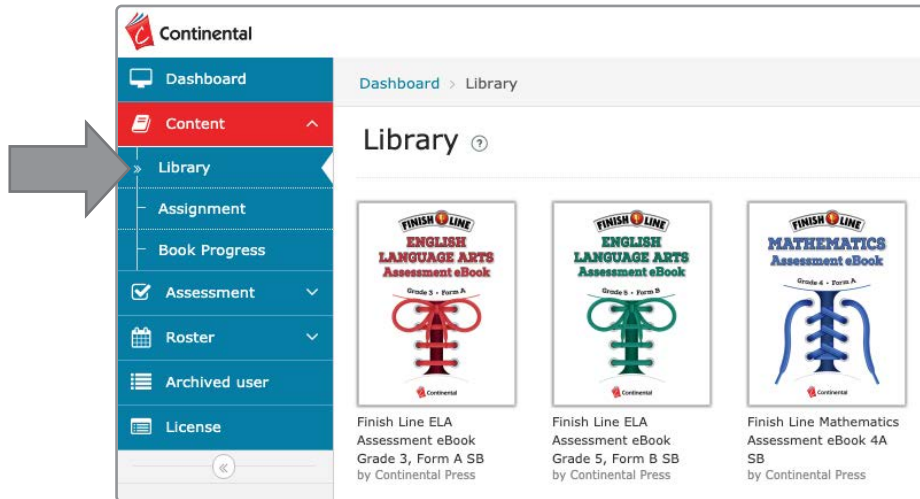


**** You may change your name and password under Profile.**

CONTENT

View Content Library

1. Log into your account.
2. Click **Content** on the left.
3. Click the **Library** submenu. All eBooks the district has purchased will display in the **Library**.

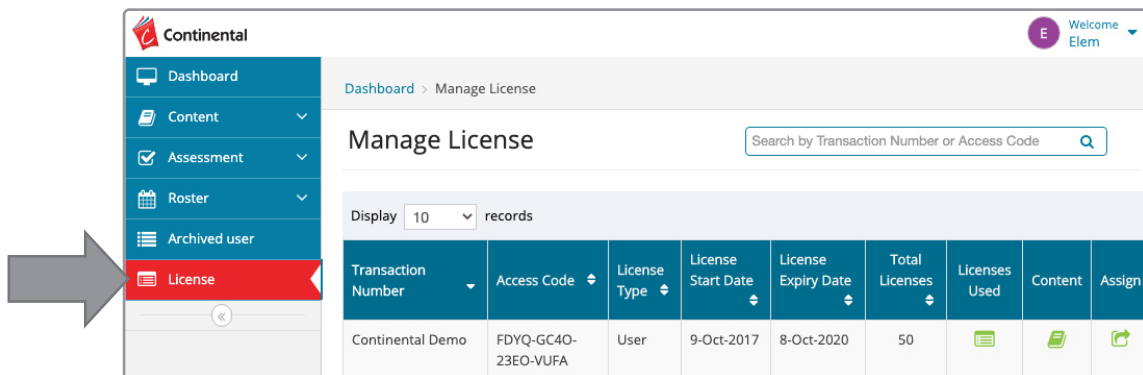


4. Click the picture of the book you wish to open.

LICENSE MANAGEMENT

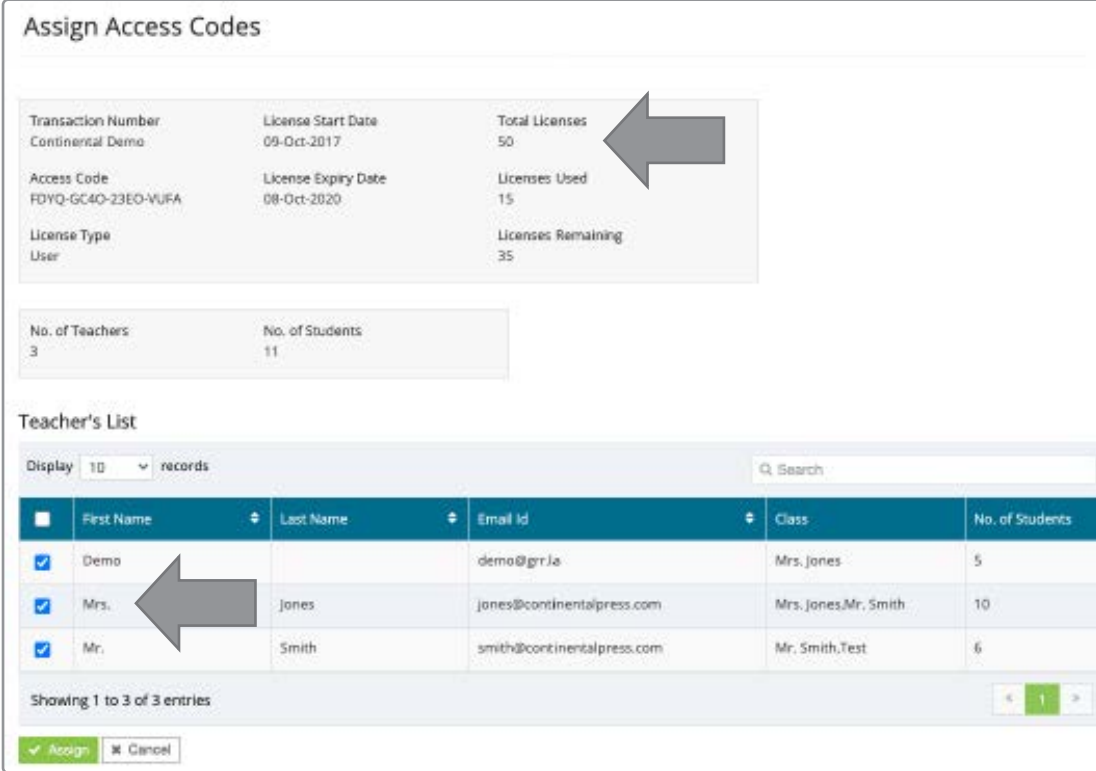
Manage Student Edition Licenses

1. Log into your account.
2. Click **License** on the left to open the **Manage License** page. From here, do any of the following:



3. Click in the **Licenses Used** column to view a list of **Used Licenses**.
4. Click in the **Content** column to view a list of all **Content** purchased.

5. Click  in the **Assign** column to **Assign and Unassign Licenses to Teachers**. You will see a similar screen:



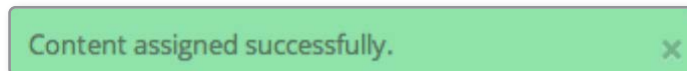
Transaction Number	License Start Date	Total Licenses
Continental Demo	09-Oct-2017	50
Access Code	License Expiry Date	Licenses Used
FDYQ-GC4O-23EO-VUFA	08-Oct-2020	15
License Type	Licenses Remaining	
User	35	

No. of Teachers	No. of Students
3	11

Display	10	records	Search		
<input type="checkbox"/>	First Name	Last Name	Email Id	Class	No. of Students
<input checked="" type="checkbox"/>	Demo		demo@gr.la	Mrs. Jones	5
<input checked="" type="checkbox"/>	Mrs.	Jones	jones@continentalpress.com	Mrs. Jones, Mr. Smith	10
<input checked="" type="checkbox"/>	Mr.	Smith	smith@continentalpress.com	Mr. Smith, Test	6

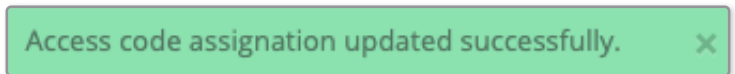
Showing 1 to 3 of 3 entries

- a. To **Assign Licenses** to Teachers:
- Select the **Teacher** by clicking the check box to assign the license.
 - Click **Assign**. You see the following message on the screen:



All content purchased by the district will be assigned to the **School Admin**. The primary **School Admin** is responsible for assigning content to teachers. Teachers are then responsible for assigning content to students/classes. See [School Admin User's Guide](#) and [Teacher User's Guide](#).

- b. To **Unassign Licenses** to Teachers:
 - i. Deselect the **Teacher** by clicking the check box to unassign the license.
 - ii. Click **Assign**. You see the following message on the screen:



Manage Annotated Teacher’s Edition Licenses

1. If you have purchased **Annotated Teacher Edition eBooks**, they are assigned on a separate license from the **Student Editions**. After assigning the **Student Editions**, follow the instructions above to assign the **Annotated Teacher Editions**.

ADDITIONAL RESOURCES

For additional assistance, please try one of the following sites or contact Continental eBook support:

For Frequently Asked Questions, please visit:

<https://www.getmagicbox.com/help/faq/>

For additional How Do I help, please visit:

<https://www.getmagicbox.com/help/how-do-i/#horizontalTab1>

For Continental help, please contact:

ebooksupport@continentalpress.com or 800.233.0759

TECHNICAL SPECIFICATIONS

Module/Product	Operating System	Browsers			
		IE (Latest)	Firefox (Latest)	Chrome (Latest)	Safari (Latest)
MagicBox and Web Reader	Windows 10 and above	Y	Y	Y	
	Mac 10.11 and above		Y	Y	Y
	iOS 11 and above (iPAD only)				Y